

No. DGET-19/16/2012-CD
Government of India
Ministry of Labour & Employment
Directorate General of Employment & Training (DGE&T)

Shram Shakti Bhawan, New Delhi

Dated: 27th November, 2013

To

1. Secretaries/ Principal secretaries of all the State Governments / UT Administrations dealing with Vocational Training;
2. Directors dealing with Vocational Training of all the State Governments / UT Administrations;
3. Directors, ATI Chennai, Hyderabad, Mumbai, Kolkata, Kanpur, Ludhiana, CSTARI Kolkata, ATI(EPI) Hyderabad & Dehradun, FTI Bangalore & Jamshedpur and NIMI Chennai; and
4. RDAT Kanpur, Mumbai, Kolkata, Chennai, Faridabad & Hyderabad.

Subject: Accreditation of Government and Private ITIs by Quality Council of India.

Sir/ Madam,

Your kind attention is invited to this office letter No. DGE&T-19/22/2012-CD dated 6th August, 2012, wherein it was informed that QCI shall grant accreditation to the Government and Private ITIs on the basis of fulfilment of all requirements of accreditation criteria agreed between National Council for Vocational Training (NCVT) and QCI. The accreditation by QCI was made the basis and pre-requisite for affiliation by NCVT.

2. The fee structure for accreditation communicated vide the letter mentioned above has been revised as below:

	Upto Two Trades and twelve units	More than two trades and twelve units
Application fee	Rs.10000	Rs.10000
Site Assessment Fee	Rs.20000	Rs.25000
Surveillance Fee(Two Times) within four years	Rs.17500	Rs.20000
Total	Rs.65000	Rs.75000

3. In case there are non-conformances in the site visit, revisit to close these Non-Conformances will be charged @ Rs. 20,000/- for first revisit and Rs. 30,000/- for subsequent revisits. Service tax and any other Government taxes as applicable will be extra.

Contd. 2/-

4. If non-conformity arises due to improper verification by NABET representative, the Institute will represent the matter to NABET and appropriate decision would be taken if revisit should be free of charge.

5. It is further informed that during the site assessment the Principal and one Instructor per trade will have to be present. Rest of Instructors and staff need not be present at the time of site visit. Assessors will verify details of all the instructors and staff with the original copies and authenticate the same in his verification report.

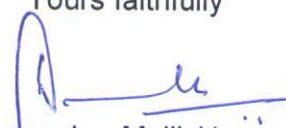
6. The timelines for each assessment steps have been defined (Annexure).

7. In case QCI is not able to adhere to the timelines, the following fee will be reimbursed to the applicants by QCI.

Total time taken more than proposed:	Assessment fee to be reimbursed (out of Rs. 25,000/-)
Delay Upto 10 days	10%
Delay Upto 20 days	20%
Delay Upto 30 days	30%
Delay More than 30 days	50%

The above structure would be applicable for institutes applying for accreditation w.e.f. 1st December, 2013.

Yours faithfully


(Deepankar Mallick)
Director of Training

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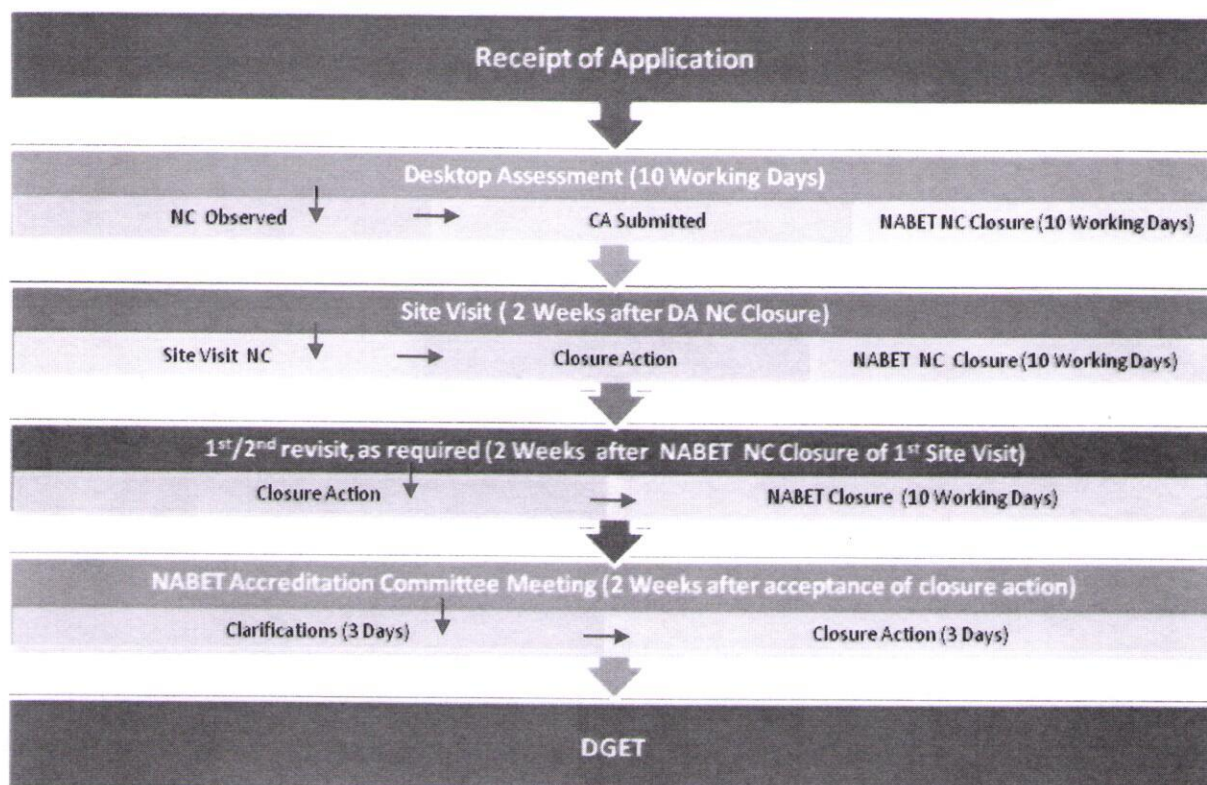
1. Principal CTI Chennai, MITI Haldwani, Calicut, Jodhpur, Choudwar, NVTI, Noida and all RVTIs.
2. All officers of level JDT and above at DGE&T (HQ)
3. P.R.O. Ministry of Labour & Employment, Government of India for wide publicity.


27/XI/2013
(Amrit Pal Singh)
Dy. Director of Training

Copy for information

1. PS to Minister of Labour and Employment
2. PPS to Secretary (L&E)
3. PPS to DG/JS

Time Flow Diagram of Accreditation of ITIs by QCI



Note:

1. In case of refusal /request for postponement of site visit by the institute, delays will not be considered on part of NABET, QCI.
2. An institute may request for shifting of assessment within the stipulated time period for each activity.
3. In case an institute requests for shifting of dates outside the stipulated time period, a late fee of Rs. 50/- per manday will be levied.
4. In case of delay in receipt of payment beyond the stipulated time for each activity, a late fee of Rs. 50/- per manday will be levied.
5. For all payments made, the date of credit to QCI account will be considered as the date of receipt of payment.

CA => Closure Action

NC => Non Conformity