

Name of the Trade		Front Office Assistant	
S.No.	Name of the item	Std List No.	Specifications
(i)	(ii)	(iii)	(iv)
Sr. No.	Name of the Item	Std. List No.	Specifications
1.	Server for LAN. Xeon Latest 64 bit processor or Higher with PCI Express Video Card 4GB VRAM 8 GB RAM 22" TFT Keyboard, Mouse, DVD OR BLU-RAY WRITER with latest license of OS - Server Edition Internet, Antivirus - Server Edition & UPS for Power Back up.	1.	Server for LAN. Xeon Latest 64 bit processor or Higher with PCI Express Video Card 4GB VRAM 8 GB RAM 22" TFT Keyboard, Mouse, DVD OR BLU-RAY WRITER with latest license of OS - Server Edition Internet, Antivirus - Server Edition & UPS for Power Back up.

2.	Workstation / Nodes: 2nd Generation Core i3 Processor or Equivalent and above with major minimum features as below: a) 32/64 Bit Processor (3.06 GHz or Higher, 4 MB 4-Core) or Higher. b) Network Card: Integrated Gigabit Ethernet (10/100/1000). c) RAM: 2 GB/ 4 GB DDR3 or Higher. d) HDD: 320 GB / 500 GB or Higher. e) Monitor: 19" TFT / Higher f) Writer: DVD g) Keyboard: PS2 / USB, h) Mouse: USB/Optical with latest Paper Licensed Operating System / OEM Pack (Preloaded) Professional/Ultimate Edition with Internet Facility.	2.	Workstation / Nodes: 2nd Generation Core i3 Processor or Equivalent and above with major minimum features as below: a) 32/64 Bit Processor (3.06 GHz or Higher, 4 MB 4-Core) or Higher. b) Network Card: Integrated Gigabit Ethernet (10/100/1000). c) RAM: 2 GB/ 4 GB DDR3 or Higher. d) HDD: 320 GB / 500 GB or Higher. e) Monitor: 19" TFT / Higher f) Writer: DVD g) Keyboard: PS2 / USB, h) Mouse: USB/Optical with latest Paper Licensed Operating System / OEM Pack (Preloaded) Professional/Ultimate Edition with Internet Facility.
3.	Application Software for use in Front Office of Hotel Like: a) Opera b) Fidelio c) Champagne	3.	Application Software for use in Front Office of Hotel Like: Opera, Fidelio, Champagne
4.	Laser Printer	4.	12ppm (A4) Enhanced: True 600 x 600dpi resolution Smoothing Technology: (2400 x 600dpi equivalent)

5.	16 Port Hub	5.	Data Rate: 10Mb 10BASE-T (twisted pair): 100m 10BASE2 ThinNet: 185m 10BASE5 ThickNet: 500m 10BASE-FL Multi-mode Fiber Optic: 2.0km Single-mode Fiber Optic 10.0km NETWORK STANDARDS: DTE, 10BASE-FL OPERATING ENVIRONMENT: Ambient: 32° to 120°F (0° to 50°C)
6.	UPS 1KVA for server	6.	Power Rating [1K]: 1kVA/700W [2K]: 2kVA/1400W [3K]: 3kVA/2100W Input Nominal Voltage 230 Vac (single phase) Voltage Range 80 ~ 280 Vac (full load) * Frequency 40 - 70 Hz Power Factor > 0.97 Overload Capability 105 ~ 125%: 3 minutes

7.	UPS 0.5 KVA for work station	7.	Output Power:2 Watts,Features:Audible Alarm, Control Panel, Emergency Power Off,WaveForm:Sine Wave,UPS Type:Online Double Conversion, LCD display,Overload & overheat protection,Auto charging cutoff, High/Low voltage cutoff backup 4hrs
8.	Dot Matrix Pinter	8.	Printing Method Impact dot matrix Number of Pins 24 pins Number of columns 80 columns Needles 24 Needles PRINT Printing Speed Draft: 10 cpi: 260 chars/s, LQ: 10 cpi: 86 chars/s, HighSpeed-Draft: 10 cpi: 347 chars/s Carbon Copies 3 plus one original Printing Resolution 360 x 180 DPI
9.	Multimedia projector	9.	• Computer/component video: D-sub 15 pin x 1 S-video: Mini DIN x 1 Composite video: RCA (Yellow) x 1 Audio in: RCA x 1 (White/Red) USB connector: Type B x 1 Monitor out: D-sub 15 pin x 1 • Type Digital zoom/Manual focus F-number 1.6 – 1.74 Focal Length 18.4 mm – 22.12 mm Zoom Ratio Optical zoom 1.0 – 1.2

10.	Three-in-one Colour Inkjet Printer/Copier / scanner	10.	Top margin: 3mm, Bottom margin: 16.7mm, Left / Right margin: each 3.4mm (LTR / LGL: Left: 6.4mm, Right: 6.3mm)Optical Resolution*5 600 x 1200dpi Selectable Resolution*6 25 - 19200dpi
11.	M.S. Office XP or latest (Academic version)	11.	MS Office 2010 (professional) or the latest version available at the time of procurement
12.	Antivirus Software (Academic Version)	12.	• Microsoft Windows 8 and Windows 8 Pro (32-bit and 64-bit) Minimum Hardware Requirements • 300 MHz for Microsoft Windows XP, 1 GHz for Microsoft Windows Vista/Microsoft Windows 7/Windows 81 • 256 MB of RAM • 300 MB of available hard disk space • CD-ROM or DVD drive (if not installing via electronic download)

13.	ISDN Internet Connection with Accessories	13.	• LAN Protocol: • CSMA/CD • LAN Speed: • 10Mbps (half-duplex) • LAN Ports: • 6 UTP/STP RJ-45 10Base-T Ethernet ports • Communication Ports: • • ISDN port: 1 x S/T Interface • Analog phone port: 2 x RJ-11 • Console Port: 1 x DB-9 RS-232 DCE port • Network Cables: • ISDN Speed: • ISDN BRI up to 128Kbps • LAN Protocol:
14.	Over head projector	14.	• CSMA/CD Lamp Description • Lamp ejector: Yes • Lamp changer: Yes (1 lamp included) • Type: ENX • Life: 65 hours (Increases using 3M high/low intensity switch) • Voltage: 82 volts • Watts: 360 watts
15.	Heavy Duty Plain paper copier	15.	digital copier+ laser network printer , network scanner, A3,A4,FS,Lgl, 1200*600 dpi, 64 MB to 256 mb, Zoom 25% to 200%.
16.	FAX Machine	16.	Effective Scanning Width 208mm Scanning Speed Approx. 3.5 sec. per minute Approx. 15.5 pages per minute Fax Resolution Standard, Fine, Superfine, Photo

17.	Intercom Demonstrator with 20 extensions	17.	
18.	Telephone Equipments	18.	company name.telecom and digital phone, notye book, modem,
19.	OHP Screen	19.	• Flatbed scanner speed - 4.5 ipm (colour) 11.5 ipm (mono) • Scanner bit depth - 24 bits • Dimension - 483mm D x 500mm H x 420mm W • Weight - 28.2 kg • Price - Rs.54,999
20.	White board	20.	White Board. 8' x 4' thickness 20mm
21.	Room A.C. 1.5 ton capacity	21.	Dimensions (Indoor unit): 1216 x 391 x 282 mm Dimensions (Outdoor unit): 957 x 605 x 381 mm Weight (Indoor unit): 13 Kg Weight (Outdoor unit): 38 Kg
22.	Castor wheel chair for trainees	22.	Size in (WXDXH) mm: 650X650X1050,Seat(+Adj.): 425 +100,Type: Tilting,Seat Size:Split Seat 500 +/- 25,Back Type: Push Back,Arm set: Without
23.	Instructors table (Sunmica table)	23.	sitting cover with coshan and tableTeak wood for the instructor
24.	Sunmica top table for equipment with Drawer facilities to fit as per workshop layout	24.	Size in(L XB XH)mm: 1000 x 600 x 750mm,Keyboard Pullout tray,drawer & Top made of: Prelaminated particle board
25.	Fire extinguisher	25.	abc fire extinguisher Capacity.10 Kg & above,IS Specification 13849,discharge time 23-30 sec.,jet range (in mtrs <6),hydraulic test presure of cylinder((Kg./Cm2) 30,isi mark direct nozzle
26.	First aid box	26.	dressings 1 large sterile unmediated dressing (approximately 18cm × 18cm) 2 triangular bandages 2 safety pins
27.	Instructors chair	27.	Chair back & sitting cover with coshan and tableTeak wood for the instructor
28.	Sundry Equipment	28.	registers, pen,note pad,marks,magzins,bell,carbon papers,