

Agenda for IMC meeting scheduled on 3-12-2020, at ITI (W), Morinda at 11 a.m.

1. **Completion of building :** Building of ITI (W) Morinda is still incomplete, there are nine units running in the institute, wherein as we have only two labs as per the specifications of DGE&T. Due to ceiling of one crore under Civil Work component under PPP Scheme, the building could not be completed. A case of completion of building may be put forward to State Steering Committee for approval to use the interest money for the completion of building.
2. **Ratification of appointment of PPP Staff :** Ratification of appointment of PPP staff working in the Institution i.e of Lovejot Singh of COPA, Smt Anju Sharma of SOT, Smt Jashandeep Kaur Basic Cosmetology.
3. **Approval of CA Charges :** Under PPP scheme a CA has to be appointed for maintenance of financial records of the Institutes. IMC may approve the charges of CA.
4. **Approval for the following :**
 - Landline Connection : A dedicated Landline connection, with Static IP is to be purchased as per directions of Head Quarters
 - Purchase of necessary items required immediately for the smooth functioning and maintenance of the Institute from the local market instead of GEM.
5. **Transfer of Rs. 3000/-** from PPP A/c to the current A/c opened in Bank of India, Morinda Branch for STRIVE Scheme. Once the funds of Strive Scheme are received this amount would be reversed in PPP A/c. This amount is mandatory to be kept for keeping the A/c active. Approval be given for the same.
6. **Approval of appointment of COPA instructor:** There are two units running for COPA trade, approval for recruitment of one guest faculty be given.
7. **Approval of the expenditure** done for maintenance and smooth functioning of the Institute (Annexure attached)

Progress of Institute for information :

- Admission : For the Session 2020-21, admission process has been completed. Institute attained 100% admission. Total seats filled are 192.
 - Two New streams are added namely Dual System of Training for Sewing Technology, and Surface Ornamentation Techniques.
 - Trade of Punjabi Stenography is being run under Welfare Scheme.
- Funds Status : Status of STDR / LTDR

The current status of FDs is as follows:

| STDR/LTDR | Amount | Date of investment | Rate of Interest | Period of deposit | Date of Maturity | Amount on Maturity | Remarks |
|---------------------|-------------|--------------------|------------------|-------------------|------------------|--------------------|------------|
| A/c No. 39192481649 | 50,00,000 | 05/03/2020 | 6% | 12 Month | 05/03/2021 | 5306818 | |
| A/c No. 39192481297 | 50,00,000 | 05/03/2020 | 6% | 12 Month | 05/03/2021 | 5306818 | |
| A/c No. 39392399086 | 75,00,000 | 09/06/2020 | 5.1% | 12 Month | 09/06/2021 | 7889878 | |
| A/c No. 39392398550 | 75,00,000 | 09/06/2020 | 5.1% | 12 Month | 09/06/2021 | 7889878 | |
| A/c No. 65034899527 | 18,66,245 | 20/10/2020 | | | | | Saving A/c |
| | 2,68,66,245 | | | | | | |

IMC may please approve.

Shagfa

Member Secretary
Institute Management Committee
Govt. Industrial Training Institute (W)
MORINDA (Roop Nagar)

[Signature]
Chairman
Institute Management Committee
Govt. Industrial Training Institute (W)
MORINDA (Roop Nagar)

Jasvinder Singh

Member
IMC ITI (W)
Morinda-140101

Raminder Singh
Member
IMC ITI (W)
Morinda-140101

Harinder Singh

Member
IMC ITI (W)
Morinda-140101